



CALL-IN SUB COMMITTEE
WEDNESDAY 3 NOVEMBER 2004
6.00 PM

SUB-COMMITTEE AGENDA (SCRUTINY)

**COMMITTEE ROOM 3,
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Chair: Councillor Mitzi Green

Councillors:

**Marie-Louise Nolan
Thammaiah**

**Jean Lammiman (VC)
Osborn**

Reserve Members:

**1. Blann
2. Ann Groves
3. Lent**

**1. Seymour
2. Versallion
3. Romain**

**Issued by the Committee Services Section,
Law and Administration Division**

**Contact: Claire Vincent, Committee Secretary
Tel: 020 8424 1637 E-mail: claire.vincent@harrow.gov.uk**

***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.***

HARROW COUNCIL

CALL-IN SUB COMMITTEE

WEDNESDAY 3 NOVEMBER 2004

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

4. **Minutes:**

That the minutes of the meeting held on 30 June 2004, having been circulated, be taken as read and signed as a correct record.

Enc.

5. **Protocol for the Operation of the Call-in Sub-Committee:** (Pages 1 - 2)

Further to Minute 15 of the Call-in Sub-Committee meeting held on 5 November 2002, the above protocol, which is being operated informally, is attached for information.

Enc.

6. **Protocol for Handling Decisions Referred Back by the Call-in Sub-Committee:** (Pages 3 - 4)

The protocol agreed by Cabinet on 17 December 2002, which applies in the event of a Portfolio Holder decision being referred back by the Call-in Sub-Committee, is attached for information.

7. **Call-In of Environment and Transport Portfolio Holder Decision: Proposed Pelican Crossing in Station Road South of its Junction with Gayton Road, Harrow:**

- Enc. (a) Notice Invoking the Call-In (Pages 5 - 6)
- Enc. (b) Record of the Decision of the Environment and Transport Portfolio Holder dated 18 October 2004 (Pages 7 - 8)
- Enc. (c) Report of the Interim Head of Environment and Transportation (Pages 9 - 18)

8. **Any Other Business:**

Which the Chair has decided is urgent and cannot otherwise be dealt with.

AGENDA - PART II - NIL

Local Government (Access to Information) Act 1985: In accordance with the Local Government (Access to Information) Act 1985, this meeting is being called with less than 5 clear working days' notice by virtue of the special circumstances and grounds for urgency stated below:-

Special Circumstances/Grounds for Urgency: Under Overview and Scrutiny Procedure Rule 22.6, a meeting of the Call-In Sub-Committee must be held within 7 clear working days of the receipt of a request for call-in. This meeting therefore had to be arranged at short notice and it was not possible for the agenda to be published 5 clear working days prior to the meeting.

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1. Call-in is the process whereby a decision of the Executive, Portfolio Holder or Officer (where the latter is taking a Key Decision) taken but not implemented, may be examined by the Overview and Scrutiny Committee prior to implementation. The Overview and Scrutiny Committee has established the Call-in Sub-Committee to carry out this role. Overview and Scrutiny Procedure Rule 22 sets out the rules governing the call-in process.

The process for call-in

2. Any six of the Members of the Council and the co-opted members on the Lifelong Learning Scrutiny Sub-Committee can call in a decision of the Executive which has been taken but not implemented. (NB: Co-opted members of the Lifelong Learning Scrutiny Sub-Committee may only sign up to requests to call in decisions relating to education matters). Only decisions relating to Executive functions, whether delegated or not, may be called in.
3. Decisions of the Executive will not be implemented for 5 clear working days following the publication of the decision and a decision can only be called in within this period (this does not apply to urgent decisions - Overview and Scrutiny Procedure Rule 23 refers). The notice of the decision will state the date on which the decisions may be implemented if not called in.
4. Call-in must be by notification to the Borough Solicitor in writing or by fax, signed by all six Members/co-opted members requesting the call-in. A request for call-in by e-mail will require a separate e-mail from each of the six Members/co-opted members concerned. A proforma of a notice for call-in has been circulated for the use of Members and co-opted members.
5. In accordance with Overview and Scrutiny Procedure Rule 22.5, a notice by Members/co-opted members to invoke the call-in procedure must state at least one of the following grounds in support of the request for a call-in of the decision:-
 - (a) inadequate consultation with stakeholders prior to the decision;
 - (b) the absence of adequate evidence on which to base a decision;
 - (c) the decision is contrary to the policy framework, or contrary to, or not wholly in accordance with the budget framework;
 - (d) the action is not proportionate to the desired outcome;
 - (e) a potential human rights challenge;
 - (f) insufficient consideration of legal and financial advice.

The call-in notice should also provide details of the evidence to support the grounds for call-in.

6. Requests for call-in which, on investigation by the Borough Solicitor, are found to have been made without the support of the required number of Members or co-opted Members, or without specifying one of the grounds set out under Overview and Scrutiny Committee Rule 22.5, will not be referred to the Call-in Sub-Committee.

Referral to the Call-in Sub-Committee

7. Once a valid notice invoking the call-in procedure has been received, a meeting of the Call-in Sub-Committee will be arranged, in consultation with the Chair and Nominated Member(s) of the Sub-Committee, within seven clear working days of the receipt of the request for call-in. The other Members of the Sub-Committee will be notified of the need for a meeting, and the date thereof, at the earliest possible opportunity.
8. The papers to be considered by the Call-in Sub-Committee will be all those considered by the decision-taker when the decision was taken, the record of the decision and the written details of the call-in request. Where information material to the decision is known to officers and was not available to the decision taker, either because it only became known after the date of the decision or otherwise, such information should be drawn to the attention of Members of the Call-in Sub-Committee.

9. The papers will be sent to all Members and Reserve Members of the Sub-Committee, the Executive, the relevant Chief Officer, and all those who had signed up to the call-in. Relevant Ward Councillors will also be notified of the meeting if the issue in question is specific to a particular Ward or Wards. The Chair of the Sub-Committee may also request that the papers be sent to any other persons that he/she feels is appropriate.
10. Members sitting on the Call-in Sub-Committee should bring to the meeting an open mind and an impartial approach. Where a Member of the Sub-Committee is one of the Members calling in the decision, that Member should send a Reserve Member to the meeting of the Sub-Committee which considers the call-in, unless (for example because they are a co-opted member) they do not have a nominated Reserve.
11. The relevant Portfolio Holder and the relevant Chief Officer (or his/her representative) will be invited to attend the meeting to explain the reasons for the decision and to clarify any aspects associated with the issue in question.
12. The Members initiating the call-in will be invited to nominate one of their number or another Member who is not a Member of the Call-in Sub-Committee to advocate on their behalf and on behalf of others who may oppose the decision. Such a Member will be entitled to speak at the Call-in Sub-Committee on an equal footing with the Portfolio Holder and the relevant Chief Officer (or his/her representative).
13. The Chair of the Call-in Sub-Committee, in consultation with the meeting, may invite any other persons (for example, a legal adviser or other appropriate officer) to assist during the meeting as he/she feels appropriate.
14. The Chair of the Call-in Sub-Committee, in consultation with the meeting, will determine how the call-in will be dealt with. The rules on deputations and petitions shall apply as they apply to the Overview and Scrutiny Committee.
15. Having considered the call-in, the Sub-Committee may come to one of the following conclusions:-
 - (i) that the grounds for the call-in be upheld and
 - (a) in the event that it is upheld that the decision is contrary to the policy framework, or contrary to, or not wholly in accordance with the budget framework, the decision be referred to the Council. In such a case the Call-in Sub-Committee must set out the nature of its concerns for Council. The nature of such concerns would usually be expected to be significant and well proven in the context of the decision under consideration; or
 - (b) the decision be referred back to the decision taker for reconsideration. In such a case the Call-in Sub-Committee must set out the nature of its concerns for the decision taker. The nature of such concerns need only be sufficient to indicate that reconsideration is warranted, and need not necessarily indicate that the Sub-Committee believes the decision should be reversed, unless so stated by the Sub-Committee.
 - (ii) that the grounds for the call-in be rejected and the decision be implemented.

**PROTOCOL FOR HANDLING PORTFOLIO HOLDER DECISIONS REFERRED BACK BY
THE CALL-IN SUB-COMMITTEE**


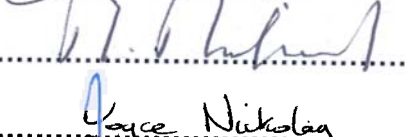
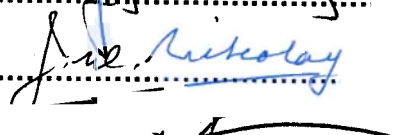
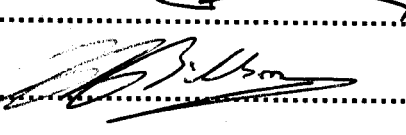

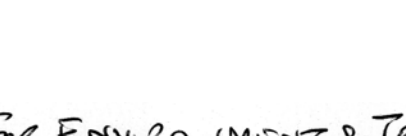
- (1) This protocol applies to decisions made by individual Portfolio Holders (whether or not on the recommendation of an Advisory Panel) which are (a) the subject of call-in by the Call-in Sub-Committee of the Overview and Scrutiny Committee and (b) the Call-in Sub-Committee refers the decision back to the Portfolio Holder for reconsideration under Overview and Scrutiny Procedure Rule No 22.8(c).
- (2) In every case where the circumstances in the preceding paragraph arise, a local protocol shall apply to the effect that the Call-in Sub-Committee shall refer the matter to the Leader of the Council who will determine whether the matter should be referred to the Cabinet or to the Portfolio Holder.

Agreed by Cabinet, 17/12/02.

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1. NOTICE OF CALL-IN OF EXECUTIVE DECISION

In accordance with Overview and Scrutiny Procedure Rule 22, we, the undersigned, hereby give notice that we wish to call-in the Executive decision detailed in section 2 below:-

<u>NAME (PLEASE PRINT)</u>	<u>SIGNATURE</u>
Cur Mrs E. M. KINNEAR	
CLLR Mrs M. Michael	
Cur Mrs J. Nickolay	
CLLR JOHN NICKOLAY	
CLLR RAYMOND M. ARNOLD	
CLLR DON BILSON	

2. DETAILS OF EXECUTIVE DECISION

The details of the Executive decision are as follows:-

Decision: PHD 042/04

Made by: Cur O'Dell - P/F Holder for Environment & Transport
(Cabinet/relevant Portfolio Holder)

Published On: 22nd October 2004
(Date)

3. GROUND FORS FOR CALL-IN

THIS RELATES TO THE (NEED) & SITING OF THE PROPOSED PELICAN CROSSING (ONLY) THE PROPOSAL TO REMOVE THE RIGHT-TURN RESTRICTION FOR TAXIS IS AGREED

Please specify below the grounds for the call-in, in accordance with Overview and Scrutiny Procedure Rule 22.5 (the grounds on which an Executive decision may be called in are set out overleaf). Please note that the considerations of the Call-in Sub-Committee will focus on the grounds stated, and the Sub-Committee will seek evidence to support them. Please therefore also set out below details of the evidence to support the grounds for call-in, continuing on a separate sheet if necessary.

CALL-IN IS REQUESTED UNDER PARA 22.5 SECTIONS:-

- a) *POSSIBLE INADEQUATE CONSULTATION - IT SEEMS THAT ONLY BUSINESSES IN THE AREA WERE CONSULTED, NOT RESIDENTS?*
- b) (i) *THE ABSENCE OF (ADEQUATE) UP TO DATE EVIDENCE ON WHICH TO BASE A DECISION. THE AUDIT REFERRED TO WAS DONE IN 2001 - 3 YRS AGO. WHAT OTHER PROPOSALS TO IMPROVE SAFETY FOR PEDESTRIANS AND OTHER POTENTIAL IMPROVEMENTS FOR THE AREA HAVE BEEN CONSIDERED/IMPLEMENTED?*
- (ii) *WHAT OTHER OPTIONS TO THIS WERE SUGGESTED/CONSIDERED/NOT AVAILABLE?*
- b) (iii) *RELEVANCE TO CORPORATE PRIORITIES - WHAT EVIDENCE IS THERE THAT THIS WILL "ENCOURAGE MORE SUSTAINABLE TRANSPORT ACTIVITIES" WHAT IS THE IMPACT ON THE ENVIRONMENT FROM FURTHER POSSIBLE CONGESTION AT THIS POINT?*

Once completed, please forward this form to Claire Vincent in Room 138, Civic Centre or send it by fax to 020 8424 1557 WITHIN 5 WORKING DAYS OF THE DATE OF PUBLICATION OF THE DECISION.

Extract from Overview and Scrutiny Procedure Rule 22 – Call-in

- 22.1 Call-in is the process whereby a decision of the Executive, Portfolio Holder or Officer (where the latter is taking a Key Decision) taken but not implemented, may be examined by the Overview and Scrutiny Committee prior to implementation. They may recommend that the Executive reconsider the decision.

The process for call-in

Any six of the Members of the Council and the co-opted members on the Lifelong Learning Scrutiny sub-committee can call in a decision of the Executive which has been taken but not implemented. Only decisions relating to Executive functions, whether delegated or not, may be called in.

Decisions of the Executive shall not be implemented for 5 clear working days following the publication of the decision and a decision can only be called in within this period. This Rule does not apply to urgent decisions (see Overview and Scrutiny Procedure Rule 23). The notice of the decision will state the date on which the decisions may be implemented if not called in.

Call-in must be by notification to the Chief Executive in writing or by fax, signed by all six Members requesting the call-in. A request for call-in by e-mail will require a separate e-mail from each of the six Members concerned.

Requirement to Give Reasons

A notice by Members to invoke the call-in procedure must state at least one of the following grounds in support of the request for a call-in of the decision:-

- (a) inadequate consultation with stakeholders prior to the decision;
- (b) the absence of adequate evidence on which to base a decision;
- (c) the decision is contrary to the policy framework, or contrary to, or not wholly in accordance with the budget framework;
- (d) the action is not proportionate to the desired outcome;
- (e) a potential human rights challenge;
- (f) insufficient consideration of legal and financial advice.

Referral to the Call-in sub-committee

Subject to 22.6.1 and 22.6.2 below once a notice invoking the call-in procedure has been received the decision may not be implemented until the Call-in sub-committee has considered it. The Borough Secretary and Solicitor to the Council shall arrange a meeting of the Call-in sub-committee to be held within seven clear working days of the receipt of the request for call-in.

22.6.1 Where the Call-in sub-committee fails to meet within seven clear working days of the call-in request being received by the Chief Executive, the decision may be implemented on the day following twelve clear working days from the date the decision was published.

22.6.2 Where the Call-in sub-committee meets within seven clear working days of the receipt of notification of a call-in request, but fails to refer the matter back to the Executive, Portfolio Holder or officer (if a key decision), the decision may be implemented on the day following the Call-in sub-committee.

Process for Consideration of Called-in Items at the Call-in Sub-Committee

The Call-in sub-committee will consider the decision and the reasons for call-in. The sub-committee may invite the Executive decision taker and a representative of those calling in the decision to provide information at the meeting.

- 22.8 The sub-committee may come to one of the following conclusions:-

- (a) that the challenge to the decision should be taken no further and the decision may be implemented;
- (b) that the decision is contrary to the policy framework or contrary to or not wholly in accordance with the budget framework, and should therefore be referred to the Council. In such a case the Call-in sub-committee must set out the nature of its concerns for Council; or
- (c) that the matter should be referred back to the decision taker for reconsideration. In such a case the Call-in sub-committee must set out the nature of its concerns for the decision taker.

Record of Environment and Transport Portfolio Holder's Decision
Ref: PHD 042/04

Subject:	Proposed Pelican Crossing in Station Road South of its junction with Gayton Road, Harrow (The report sought authority to install a new pelican crossing on Station Road near its junction with Gayton Road to improve pedestrian access, and to revoke the right turn restriction for taxis).
Date of Decision:	18 October 2004
Declaration of interest (if any):	None
Key decision (Yes/No?):	No
Urgent/Non Urgent decision?:	Non-Urgent
Public/Exempt?:	Public
Options considered:	As set out in paragraph 6 of the published officer report.
Any other option identified by the Portfolio Holder:	None
Decision:	That officers be authorised to: (1) take all necessary steps under Section 23 of the Road Traffic Regulation Act 1984 to: a) introduce a Pelican Crossing in Station Road south of its junction with Gayton Road, outside number 391 Station Road, Harrow, as shown in Appendix B of the officer report, the details of which to be delegated to the officers; (2) take all necessary steps under the Section 6 of the Road Traffic Regulation Act 1984 to: a) remove the restriction preventing taxis from turning right from Gayton Road into Station Road, Harrow, as shown in Appendix B of the officer report, the details of which to be delegated to the officers and subject to any formal objections to the traffic order;
Reasons for decision:	To improve safety and access for pedestrians on the south easterly approach to Harrow Town Centre and restore access by essential vehicles.

Is the decision subject to call-in? YES

YES - *The call-in period expires on 29 October 2004 (5.00pm).
The decision can be implemented on 30 October 2004 if not called in.*

NO - *The decision is Urgent and can be implemented now.*

CALL-IN - this is the process whereby a decision taken by the Executive or a Portfolio Holder may be examined by the Overview and Scrutiny Committee. The Overview and Scrutiny Committee may recommend that the Executive reconsider the decision.

For further information, please contact Nick Wale on 020 8424 1323 or by e-mail: nick.wale@harrow.gov.uk

LONDON BOROUGH OF HARROW

Report to Individual Portfolio Holder

Subject:	Proposed Pelican Crossing in Station Road South of its Junction with Gayton Road, Harrow
Relevant Portfolio Holder:	Portfolio Holder for Environment & Planning, Development, Housing
Responsible Chief Officer:	Interim Head of Environment and Transportation
Key Decision:	No
Urgent/Non Urgent:	Non Urgent
Power to be Exercised:	“Extraordinary Council, 28 th May 2002 – item 6” Role and Delegate Powers of Portfolio Holders – Section 8 & 16(b)
Status:	Part 1
Ward:	Greenhill
Enclosures:	Appendices: (A) – Consultation Area (not available electronically) (B) – Consultation Documents (not available electronically)

1. Summary

1.1. This report sets out the results of public consultation on a proposal to install a new Pelican crossing on Station Road near its junction with Gayton Road to improve pedestrian access at the south easterly entrance to Harrow Town Centre and on lifting the banned right turn for taxis from Gayton Road into Station road, and seeks approval to implement the proposals.

2. Recommendations

That officer be authorised to:

2.1 take all necessary steps under Section 23 of the Road Traffic Regulation Act 1984 to:

a) introduce a Pelican Crossing in Station Road south of its junction with Gayton Road, outside number 391 Station Road, Harrow, as shown in Appendix B

the details of which to be delegated to the officers;

2.2 take all necessary steps under the Section 6 of the Road Traffic Regulation Act 1984 to:

a) remove the restriction preventing taxis from turning right from Gayton Road into Station road, Harrow, as shown in Appendix B

the details of which to be delegated to the officers and subject to any formal objections to the traffic order;

REASON:

To improve safety and access for pedestrians on the south easterly approach to Harrow Town Centre and restore access by essential vehicles.

3. Consultation with Ward Councillors

3.1 Consultation documents were sent to Wards Councillors prior to general distribution. A copy of this report was also sent to Ward Councillors to provide an opportunity to comment. No comment has been received.

4. Policy Context (including relevant previous decisions)

4.1 Transport and Road Safety Sub-Committee – 27th November 1995 – minute reference ETLTT30 – Resolved that the officers take all necessary steps under Section 6 of the Road Traffic Regulation Act 1984 to ban the right turn except for buses and cyclists from Gayton Road into Station Road, Harrow the “Statement of Reasons” be given as “to enhance the enforceability of the pedestrian zone in Station Road”, and to revise the layout of the Gayton Road / Station Road Junction.

4.2 Cabinet – 17/06/03 – Approval of Borough spending Plan bid to Transport for London.

5. Relevance to Corporate Priorities

5.1 The introduction of a new crossing will address the Council’s stated policy of enhancing the environment by encouraging more sustainable transport activities.

6. Background Information and Options considered

6.1 In 2001 Harrow council commissioned Living Street (formerly the Pedestrian Association) to carry out street audits of the main walking routes to and from the two major public

transport interchanges in the borough, Harrow on the Hill and Harrow and Wealdstone. This resulted in a significant list of potential improvements to be investigated and implemented. One need identified was for an improvement in pedestrian crossing facilities near the Station / Gayton Road junction at the southerly entrance to Harrow town centre.

- 6.2 Detailed investigation revealed that there were very severe visibility constraints governing the provision of crossing facilities in this area due to the sharp bend and the “hump back” nature of the railway bridge. It was concluded that the only safe solution was a pelican crossing, located at the apex of the bend to maximise visibility from both directions. This is close to the pedestrian desire lines, which make use of existing traffic island.
- 6.3 A bid to fund such a scheme was made to Transport for London (TfL) in July 2003 via the Borough spending Plan. A sum of £52,000 was subsequently made available to allow the scheme to be constructed in the current financial year with TfL commenting that the scheme was considered a high priority.
- 6.4 The layout of the crossing has now been finalised and public consultation carried out as set out in paragraph 7.
- 6.5 During discussions with the Public Carriage Office (taxis) about other traffic schemes being developed in the town centre, it came to light that there was the need to modify a Traffic Order in the vicinity of the proposed pedestrian crossing that prevented taxis turning right from Gayton Road into station Road. A general right turn ban had been introduced here in an attempt to improve compliance with access restrictions that were put in place when the town centre was partially pedestrianised. Though general traffic was excluded from the town centre area the “except for access” restrictions were widely ignored. To enhance the effectiveness of the restrictions the original min-roundabout was changed into a priority junction and a right turn ban, excluding buses and cycles, was introduced. The additional restrictions appear to have overlooked the need for taxis to have unconstrained access to the taxi ranks within the town centre area. The imposition of a right turn ban that includes taxis requires them to make a long detour via Kenton Road when approaching the town centre from the north and east. As part of the crossing works this constraint will be removed

7. **Consultation**

- 7.1 A formal public consultation on the proposals was undertaken in September this year. Documents were sent to residents, businesses and key stakeholders including Police, Chair of the Traffic And Road Safety Advisory Panel, and the Environment and Transport Portfolio Holder, emergency services, TfL Traffic Signals, the Public Carriage Office (taxis), Harrow Association of Disabled People and Harrow and District Pedestrian Associations. The plan in appendix A shows the local premises that were included. The consultation material is attached in appendix B. Responses were received from the Police, Harrow Public Transport User’s Association and the Public Carriage Office responded, Harrow Association of Disabled People. All were in favour

8. **Finance Observations**

8.1 The estimated cost of the scheme is £52,000. Funding is available by grant from Transport for London.

Signature..... date.....

9. **Legal Observations**

9.1

a) A new pedestrian crossing can be introduced under Section 23 of the Road Traffic Regulation Act 1984

b) The existing traffic order restricting right turns from Gayton Road into Station Road can be amended under Section 6 of the Road Traffic Regulations Act 1984.

Signature..... date.....

10. **Conclusion**

10.1 A formal crossing near the Station road junction will significantly improve pedestrian safety and access to Harrow town centre from the south and east and it is recommended that the new facility is introduced. It is further recommended that the right turn restriction for taxis at this junction be revoked. This will improve efficiency by removing the need for taxis to make a long detour to reach the town centre when approaching from the north and east.

11. **Background Papers**

11.1 Borough Spending Plan

11.2 Local Transport Note 1/95 – The Assessment of Pedestrian Crossings

11.3 Local Transport Note 2/95 – The Design of Pedestrian Crossings

11.4 UDP – Town Centre Access Strategy

12. **Author**

12.1 William Heale

Principal Engineer (Central area)

Ext: 2065

*I do agree to the decision proposed

*I do not agree to the decision proposed

*Please delete as appropriate

Additional comments made by and/or options considered by the Portfolio Holder

Signature:

Portfolio Holder

Name:

(please print)

Date:

Signature:

Position: *Insert relevant Head of Service*

Date:

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This appendix consists of an ordnance survey map which is not available electronically.

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9th September 2004

Urban Living
Executive Director
Tony Lear

Dear Owner/Occupier,

Proposed Pedestrian Crossing Controlled by Traffic Lights, Located in Station Road South of its Junction with Gayton Road, Harrow.

I am writing to inform you of a proposal to introduce a "Pelican" type, signal controlled pedestrian crossing in the vicinity of your property, to improve pedestrian safety and access from, and to, Harrow Town Centre.

The purpose of this letter is to consult you on the detail of the proposal which is shown on the plan at the reverse of this letter.

The crossing will be located on the apex of the bend (immediately north of the railway bridge). The work will include the construction of a small build-out on the east footway in order to re-profile the bend and improve sight lines. Also it will be necessary to erect traffic lights, modify the road marking, improve the lighting, introduce dropped kerbs and install tactile paving.

Independently from the above scheme but at the same time, we intend to allow taxis to use right filter lane turning into Station Road from Gayton Road which is currently only for bus and cycle use.

The project is due to be start on site around mid October this year, and you will be informed of the specific dates a few days before the works begin.

Should you need any further information or wish to comment on the proposals, please call me on the number below, or write me at the address at the foot of the page. I should be grateful if you would ensure that any response is returned by 24th September 2004.

Yours sincerely

A handwritten signature in black ink, appearing to read "JC Chassard".

Jean-Christophe Chassard
Traffic Engineer

Tel: 020 8424 1538 ext 3129
Email: jean.chassard@harrow.gov.uk
Fax: 020 8424 7662



Harrow Council, Transportation Section, PO Box 38, Civic Centre,
Station Road Harrow HA1 2UZ
Switchboard 020 8863 5611 email info@harrow.gov.uk web www.harrow.gov.uk

This page consists of an ordnance survey map which is not available electronically.